



Oasis International School

Document Request 2023-2024

Student's name: _____ **Current Grade:** _____

Date needed (allow 5 business days): _____

Please mark the documents needed:

- High School Transcript (grades 9-12 on one page) - # of copies: _____
- Report card - # of copies: _____
 - Grade/school year: _____
- Enrollment letter
 - In English - # of copies: _____
 - In Turkish - # of copies: _____
- Other: _____ - # of copies: _____

Signature and stamp required?

- No
- Yes

Total # of copies: _____

Fees Oasis will sign and stamp 5 pages for free. If you require more than 5 pages to be signed and stamped, there is a fee of 30TL per page.

Total number of copies _____ – 5 free = _____ x 30TL

Total fee: _____

Office use:

- Cleared by business office to release documents
- Paid fee for extra copies